



2017 BARRIE BOAT SHOW

Downtown Barrie Business Association (BIA)



Vendor Application Package Overview ***Westside of Heritage Park & Transient Boat Slips*** **Friday June 16th– Sunday June 18th, 2017**

The 2017 Barrie Boat Show's Application Package & Contract have been revised & updated. Below is a Package overview for your reference. Please take the time to carefully review.

Important Dates/Times & Hours of Operation—

- **Set-up:** Friday June 16th, 2017 – 9 am to 2pm*
 - *Accepted Vendors will be emailed set-up & location details in the days leading up to event.*
- **2017 Barrie Boat Show:** Friday June 16th– Sunday June 18th, 2017 (3-Day Event*)
Vendor Hours: Friday: 2 pm - 8 pm
Saturday: 10 am - 7 pm
(Sunday: 10 am - 5 pm)

Registration Checklist & Application Requirements

- ✓ Completed **Registration Form-** * Page 3 *
- ✓ Signed **Vendor Contract** — * Separate Document *
- ✓ **Participation Fee Payment** — * See below for Fee & Payment Schedule Details *
 - Payment can only be made by CASH or CERTIFIED CHEQUE.
 - Certified Cheques can be made payable to: Downtown Barrie Business Association (BIA).
 - Post dated cheques are acceptable.
- ✓ **Insurance Certificate-** * See below for more info *
 - Due: before 4:30 pm on Thursday June 1st, 2017.

Participation Fee & Payment Schedule Details

- 2017 **Land** Vendor Fee - **\$429.40 tax included** (or \$380 + HST) for at 10'x10 Vendor Space.
 - Reserved with a full payment, with a signed copy of the **Vendor Contract**, on or before **Thursday June 1st, 2017.**
- 2017 **Inwater** Vendor Fee - **\$678.00 tax included** (or \$600 + HST) per slip (2 Boats).
 - Reserved with a full payment, with a signed copy of the **Vendor Contract**, on or before **Thursday June 1st, 2017.**

Insurance Certificate – Please provide before **4:30 pm on Thursday June 1st, 2017.**

- All participating Vendors are required to provide the Downtown Barrie (BIA) with a copy of their **certificate of insurance** naming the **Downtown Barrie Business Association (BIA)** and the **City of Barrie as an additional insured.**
- The policy must have a **Two Million Dollars (\$ 2,000,000.00)** per incident amount and a **Five Million Dollars (\$ 5,000,000.00)** Aggregate amount. It must cover public liability, bodily injury, food products liability, along with property loss and property damage.

For additional info contact Craig Cernak at craig@cernak.ca or at cell# 705-241-7333.

Please be sure to visit www.barrieboatshow.com for further event details.

Downtown Barrie Business Association (BIA)
93 Dunlop Street East, Unit 102 Barrie, ON L4M 1A8
Phone: 705-734-1414 Fax: 705-734-1227

info@downtownbarrie.ca



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Vendor Regulations & Expectations

- All accepted Vendors will be emailed '**Set-up**' and '**Location Details**' along with any other site requirements, guidelines, or details in the days leading up to the event.
- All accepted Vendors will be assigned a specific 10'x10' location, unless otherwise arranged. Those who choose to move without permission will be asked to return to their assigned vendor space. Those who refuse will not receive an invitation back next year.
- Vendors may start to set-up in their assigned locations after 9:00am on **Friday June 16th, 2017**.
- Vendors with trailers are encouraged to on site at 9:00am, or earlier, on **Friday June 16th, 2017** as it will be very difficult to manoeuvre your trailer once other Vendors have started setting up.
- All Vendors **MUST** be set-up and operational by 2:00pm on **Friday July 16th, 2017** and must remain open until a minimum of 8:00pm. Hours of operation on **Saturday June 17th, 2017** is 10:00am to 7:00pm. *Hours of operation on **Saturday June 18th, 2017** is 10:00am to 5:00pm.* Each Vendor is entitled to stay open later if desired, however, *those who do not operate within the required hours will not be welcomed back in 2018.*
- There will be **ABSOLUTELY** no vehicle movement within the park closure area. Vehicles will be permitted on set up day between 9:00am – 2:00pm but must be moved prior to 2:00pm. Any vehicles within the event area will be removed.
- Vendors are required to provide tents, tables and chairs. Please note there is no power or water hook-up available. If you do require power it will be your personal responsibility to provide this, i.e.; generator, etc.
- All tents must be secured. There will be an enforced fine if your tent is not secure as this is a safety issue. There will be no stakes driven into the ground when securing your tent. Vendors are not permitted to attach anything to city property, i.e.; flower baskets, light standards, etc.
- Overnight security is not provided. You are encouraged to pack up and remove all merchandise and equipment from the street at the end of the day. Any loss, theft, or damage resulting from failure to do so is not the responsibility of the **Downtown Barrie Business Association (BIA)**.

'2017 Barrie Boat Show – Vendor Registration Form' on next page...



2017 BARRIE BOAT SHOW
Downtown Barrie Business Association (BIA)



2017 Vendor Registration Form
Heritage Park & Heritage Park Parking Lot
Friday June 16th– Sunday June 18th, 2017

Vendor/ Exhibit Name: _____

Product/ Service: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email: _____

- 2017 **Land** Vendor Fee - **\$429.40 tax included** (or \$380 + HST) for at 10'x10 Vendor Space.
 - Land** Vendor - **\$429.40 tax included** _____ spaces = \$ _____
 - 2017 **Inwater** Vendor Fee - **\$678.00 tax included** (or \$600 + HST) per slip (2 Boats).
 - Inwater** Vendor - **\$678.00 tax included** _____ slips = \$ _____
- Total Payment = \$ _____

I have included:

- Signed Contract
- Payment- *Cash or Certified Cheque: Payable to **Downtown Barrie Business Association (BIA)***
- Certificate of Insurance or*
 - I will have it faxed to the Downtown Barrie Office
- Fax # 705-734-1227

*For additional info contact Craig Cernak at craig@cernak.ca
or cell # 705-241-7333.*

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